

TIEVE TARA MEDICAL CENTRE PATIENT PARTICIPATION GROUP

MINUTES OF MEETING

Date: Tuesday 23rd January 2024

Time: 17:00-18:20

Chair: John Nye

Present: Julie Howard (JMH) Practice Manager, Richard Sloane (RS), John Nye (JN)
Julie Fenwick (JF) Scott Senogles (SS) Kimberly Hinde (KH) Andrea Lund (AL)

1.	Welcome and Introductions	Action
2.	Minutes and Actions from previous meeting RS, JN, JF and JMH were the only members available for the previous meeting which was more an introduction session so no official minutes.	
3.	<p>Updates from Surgery – Julie Howard</p> <p>JMH updated us to the fact the Practice now has a new improved website, which went live during the meeting. JMH invited us to view and provide feedback comments, all at this initial stage were positive. However, members commented of the fact the Practice had been marked as “Needs Improvement” by CQC (Care Quality Commission), so it was discussed.</p> <p>JMH also spoke on capacity and access plans/requirements.</p> <p>JMH discussed the fact more new houses were to be built next to the surgery and that she had had a meeting with the local councillor and lead member of the neighbourhood group.</p> <p>JMH went on to tell us about the “Better Breathing” COPD Programme for patients starting at the surgery.</p> <p>JMH also told the group about the new “PATCHS” online consultation whereby patients could book within 7- & 14-day appointments and appointment for other specific type of appointments.</p> <p>JMH discussed the attempts to upgrade the telephone system and wanting to add a call back facility. SS mentioned the practice holding message is out of date.</p> <p>Action: to remove and amend accordingly.</p>	<p>ALL</p> <p>JMH</p>

4.	<p>Our Vision going forward</p> <p>JN Informed the group he sat on The People Panel and the Patient Participation Network Group at Wakefield Integrated Care Board as well as The Airedale and Fryson Neighbourhood board.</p> <p>At the last People Panel we were told of the “New” district wide Diagnostic Centre being set up on The Ings Road Retail Centre in Wakefield where it is hoped to reduce waiting times for results at Pinderfields Hospital.</p> <p>JN also informed the group that at the last Patient Participation Network Group a new form was being rolled out so that patients had a choice as to end of life care and things could be discussed with the family and signed by a doctor. JMH confirmed it as a RESPECT document and that all the practice staff had completed training on it.</p>	
5.	A.O.B.	
6.	<p>Date and Frequency for next meeting</p> <p>It was agreed to keep the meetings on a monthly basis at this time and to review going forward to possibly bi-monthly. The meeting finished at 18-30 with agreement the next meeting would be on the 20th February however that had to be changed to the 27th February.</p>	